

VAN INDEPENDENT SCHOOL DISTRICT
P. O. BOX 697
VAN, TX 75790

Application for Transfer

234-906
COUNTY-DISTRICT NUMBER

I, _____ (parent/guardian) hereby request an application to transfer into the Van Independent School District the following student for the school year 20____ - 20_____.

Student's Name	Date of Birth	Grade	District of Residence

The student is currently enrolled in:

- Public School - district name and phone number: _____
- Private School – school name and phone number: _____
- Charter School or Academy – school name and phone number: _____
- Home School (if previously attended a public school, private school, charter school, academy, etc., please list school name, phone number, and date attended: _____)

Siblings Name	Grade

- Reason for requesting transfer: _____
- Through which grade (PK-12) has the student successfully completed his/her education? _____
- Has the student engaged in conduct or misbehavior within the preceding year that has resulted in removal to an alternative education program (AEP), a disciplinary assignment outside the regular classroom, or expulsion from any school district, charter school, private or parochial school, or academy? **YES** **NO**
If yes, please specify school and disciplinary placement: _____
- Is the student on probation, conditional release, or informal adjudication from a juvenile court for engaging in delinquent conduct or conduct in need of supervision? **YES** **NO**
- Is the student on probation of other conditional release for conviction of a criminal offense? **YES** **NO**
- Has any official, administrator, or director of the school from which the student is transferring communicated to you that the student would not be permitted to return to the school the following academic year? **YES** **NO**
If yes, what reason was given? _____
- Are state-required vaccinations of the student complete and current? **YES** **NO**

The following documents are required at the time of application unless you attended Van ISD the previous school year:

REQUIRED DOCUMENTS - NEW TRANSFERS ONLY (PLEASE ATTACH)	SPECIAL SERVICES BEING PROVIDED	
<ul style="list-style-type: none"> ▪ Current Report Card ▪ Copy of Transcript ▪ Attendance Records ▪ Discipline Records ▪ Vaccination Records 	Special Education (attached IEP) Career & Technology 504 Gifted & Talented	ESL Bilingual Speech None

I understand that making a false statement in this document or any other document for the purpose of school enrollment is a criminal offense under Section 37.10 of the Texas Penal Code and could subject me to imprisonment for up to two years and/or a fine up to \$10,000. I further understand that enrollment of a child under false documents is a violation of Section 25.001 of the Texas Education Code and subjects me to liability under Texas law for the greater of these amounts: the maximum tuition permitted by law or the cost per student budgeted by the District for maintenance and operating expenses.

Parent/Guardian Signature:	
Address:	City, State, ZIP
Email:	Phone (Home):
Phone(Mobile):	Phone (Work):

NOTE: Return all requested documents to the Office of the Superintendent for review.

FOR DISTRICT USE ONLY

Approved	Denied	Date:
REASON FOR DENIAL: Space/Staff Academic Performance Conduct Attendance		
Don Dunn, Superintendent	Date:	Signature:



Van Independent School District

P.O. Box 697 * Van, TX 75790
(903) 963-8328 * Fax (903) 963-5483

Student Transfer Agreement

Student Name: _____

Grade Level (20__ - 20__ School Year): _____

According to Board Policy FDA(Local), the Superintendent is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language.

The following factors will be considered:

1. Availability of space, according to classroom and grade-level enrollment standards and instructional staff.
2. The disciplinary and criminal record of the student seeking admission.
3. The attendance record (including tardies) of the student seeking admission.
4. The academic record of the student seeking admission.
5. Any additional factor not prohibited by law as deemed relevant by the Superintendent.

An inter-district transfer is a privilege rather than a right. A transfer student must follow all rules and regulations of the District. Violations of the terms of this agreement may result in a transfer request not being approved the following year. At the end of each school year, the superintendent will review the recommendation of the campus principal before making a decision. The agreement may be non-renewed for any of the following reasons:

1. The student's attendance fell below ninety-five percent in any semester.
2. The student earned repeated failing grades in any class.
3. The student engaged in repeated minor violations of the Student Code of Conduct.
4. The student engaged in criminal or gang-related activity.
5. The student engaged repeatedly in behavior that hindered the learning of other students.
6. The student's vaccination record became out of compliance with state law.
7. A district administrator determined that a false statement was made on any part of this application.

The transfer agreement applies for one academic school year (20__ - 20__).

By signing below, I authorize Van ISD officials to obtain and review, for the purpose of the application for transfer, copies of the student's records maintained by any school district in which the student has been enrolled, including the district in which the student is currently enrolled, if any.

All **new** and **renewal** transfer requests are considered pending until you are officially notified by the superintendent (up to 30 days). An interview may be required before final approval.

Signature of Parent/Guardian

Date

Printed Name of Parent/Guardian

Phone Number

Email Address

Return completed agreement, application for transfer, and required documents to the Office of the Superintendent for review.